

Green County Human Services Board

Minutes

December 11, 2018

Members Present: Mike Furgal, Jerry Guth, Herbert Hanson, Sandra Horn, Anita Huffman, Beth Luchsinger, Russ Torkelson, Emily Zarling

Members Excused: Kate Maresch

Non-Members Present: Greg Holcomb, Andrea Sweeney, Mary Miller, Bob Gibson

Call to Order:

- Hanson called the meeting to order at 2:00 p.m.

Approval of November 2018 Minutes:

- Luchsinger made a motion to approve the November minutes, seconded by Horn. Motion carried by unanimous vote.

Committee Reports:

- **Audit Committee:** Huffman made a motion to approve the November audit, seconded by Hanson. Motion carried by unanimous vote.
- **Aging & Disability Advisory Committee:** There was no meeting.
- **Regional ADRC Governing Board:** Hanson reported. Topics discussed included the results of the survey conducted by the Board; the results of the ADRC of Southwest Wisconsin Customer Satisfaction Report; Aging Advocacy Day, May 14, 2019; the success of the Alzheimer's & Dementia Conference; the 2019 Marketing & Outreach Plan; the Sip-n-Swipe Class that is starting at the end of January at the ADRC; and the Boost Your Brain class that was held in Belmont in November.
- **Southwestern Wisconsin Community Action Program Board:** Furgal reported. Topics discussed included a Board Resolution to change the not-for-profit rules in relation to the Accounting Standards Update; the Darlington project is on schedule and Head Start and SWCAP will also use the facility; a 50K grant for suicide prevention; the Fowler Clinic is up and running.

2019 Purchase of Service Contracts ≥\$75,000:

- Andrea Sweeney discussed the list of 2019 purchase of service contracts exceeding \$75,000 with the Board. There was discussion of requesting the County Board to raise the dollar amount of contracts requiring approval to \$100,000.
- Huffman made a motion to approve the 2019 Purchase of Service Contracts over \$75,000. Motion was seconded by Horn. Motion carried by unanimous vote.

Drug Court Expansion Grant Application:

- Bob Gibson presented an opportunity for a Drug Court Expansion Grant for up to \$400K for a five-year period. The grant requires no matching funds from the County. Bob described all the parameters of the grant to the Board.

- Russ Torkelson made a motion to approve the Drug Court Expansion Grant application for up to the maximum amount of \$400,000. Beth Luchsinger seconded the motion. Motion carried by unanimous vote.

Department Updates:

- **Open House – January 23, 2019:** Greg invited the Board to the open house for the new Human Services building on January 23, 2019. Amber Russell, the ADRC Supervisor, and RoAnn Warden, Director of the Health Department, will be heading up the open house. The open house will be publicized. Greg also updated the board on the new sign by the driveway; internet updates; flooding in the parking lot that will need to be addressed in the Spring; and the purchase of a Smartboard.
- **Foster Care Fundraiser:** Greg reported to the Board that the Apparitions/Abate raised \$30,471.51 at their annual fundraiser to benefit foster care for Green County Human Services. Greg discussed some of the ways the money could be used to benefit children in foster care and their families.
- **Munis:** Andrea reported that the accounting portion of Munis, the new computer software for the County, will go live on January 1, 2019. Julie Sachs, Andrea Sweeney, Cathy Putnam, and Sherri Hawkins have been heavily involved in setting up this new system.

Resignations:

- There were no resignations to report.

New Employees:

- Patricia Miller will be the Birth to Three Coordinator for Green County Human Services, effective January 1, 2019. She is presently employed by Lutheran Social Services as the Birth to Three Coordinator for Green County, however, their contract to manage Birth to Three for Green County ends effective December 31, 2018. Birth to Three will be managed by the County, effective January 1, 2019. Furgal made a motion to approve hiring Patricia Miller, seconded by Guth. Motion passed by unanimous vote.

Training Request(s):

- There were no training requests.

Next Meeting Date & Time:

- The next meeting will be February 12, 2019 at 2:00 p.m. unless a January meeting is necessary.

Public Comments:

- Luchsinger requested that when a Board member is requested for audit and administrative reviews, that a follow-up e-mail be sent when the requests have been filled.
- Torkelson told the Board that the food pantry in Monticello is looking for a different facility to be used to serve all of Green County.

Adjourn:

- Horn made a motion to adjourn, seconded by Torkelson. Meeting adjourned at 3:30 P.M.